



1601 McPherson Avenue
Suite 450
Council Bluffs, IA 51503
vvmusichouse.com
712-828-4047

Lesson Studio Parent/Student Contract and Policies

Student Expectations

The student will arrive on time for each lesson and bring all necessary materials (instruments, accessories, supplies, sheet music, lesson books).

The student will be an active participant in each lesson and ask questions of the teacher when further clarification is needed, allowing for full engagement in the learning process.

The student will practice regularly outside of lessons as is appropriate based on the age and ability of the student. Suggested practice schedule will be discussed with the teacher.

The student will treat themselves, instruments, materials, and the teacher with respect. Please initial here _____

Teacher Expectations

The teacher will attend every lesson on time and with all the necessary materials.

The teacher will explain things in a clear and understandable manner.

The teacher will show respect for themselves, students, instruments, and materials.

The teacher will modify/adapt and prepare material that is appropriate for the age, ability, and unique learning style of each individual student.

The teacher will make each lesson rewarding and enjoyable.

Please initial here _____

Registration and Scheduling

Please sign up for lessons at vvmusichouse.com/lessons. Someone at Valley View Music will contact you shortly to schedule a time.

Lessons are typically scheduled on a weekly basis, in 30- or 60-minute increments. Once a time and day have been agreed upon, the student will be responsible for paying for said timeslot.

Please initial here _____



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Credits

A make-up or refund credit may be issued for missed lessons. Make-up credits will be shown in your My Music Staff portal and refund credits will be reflected in next month's billing. Please check with your teacher or Valley View Music if you have any questions.

Make-up credits must be used within 90 days of issuance.

Please initial here _____

Inclement Weather

Valley View Music will mirror cancellations of Council Bluffs Community School District. In these cases, a make-up credit will be issued. In some cases, a refund credit may be issued at the teacher's discretion.

Please initial here _____

Holidays

No lessons will be held on New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day through New Year's Day. Depending on your teacher's preference, you may either get a make-up credit or not be billed for holidays. Please initial here _____

Cancellations and Tardiness

The student will contact Valley View Music or the teacher directly regarding any cancellations. A make-up credit or refund credit will be issued if the student gives at least 24 hours' notice based on your teacher's preference.

The teacher may cancel a lesson for any reason. Cancellations by the teacher will receive a make-up credit or refund credit at the teacher's discretion.

Students are expected to arrive for their lessons on time. If a student arrives more than ten minutes late, it is up to the teacher's discretion whether to teach the remainder of the lesson. The teacher is not obligated to add the missed time to the end of the lesson.

Teachers are expected to arrive at the student's lesson on time. If the teacher is running more than 10 minutes late, the student will be notified by a phone call or text message. Please initial here _____



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Termination of Lessons

Notice to terminate lessons must be given at least seven days prior to the month of termination. In the event of early termination, refunds will not be given for lessons already paid for. Please initial here _____

Lesson Rates

When committing to lessons, Valley View Music is reserving a specific day and time that cannot be filled by other students, so you are not only paying for each individual lesson that occurs but also for that time slot. Your lesson rate includes the following:

Allotted time and space for lessons

Reservation of the assigned day and time of your lesson Knowledge, expertise, and prior preparation of your teacher

Lesson rates are \$36 per half hour or \$72 per hour.

Rates are subject to change. At least three months' written notice will be given if changes to rates are made.

Please initial here _____

Payments

Lesson fee invoices for the month will be emailed to students or parents on the first day of said month. Fees are due on the 1st of the month.

All clients must have a credit card on file and have autopay enabled. Lesson fees will be drawn on the first of the month. If you would like to pay by check or cash, you must pay prior to the first of the month to avoid autopay being drawn from your account.

In-person payments must be made to the front desk at the store, not directly to the teacher.

If you need to pay weekly for lessons, invoicing will be set up to draw payment two days prior to your lesson so we have time to contact you in case of failed payment.

Please inform Valley View Music of any cancellations you may know of prior to the first of the month. Any cancellations communicated after the first of the month will be reflected as a credit on the following month's invoice.

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Closed Circuit Television Recording

Valley View Music has closed circuit cameras running in the store and in every lesson studio. Live footage from these cameras may be viewed at any time during store hours on the monitor in the lesson waiting room. Recordings of this footage may be made available by request and will be shared with law enforcement if needed.

Please initial here _____

Media Release Consent

By signing this lesson contract, you consent to all photographs, audio recordings, and video recordings taken of you or your minor child by Valley View Music. You understand that any such media may be used for educational, instructional, or promotional purposes in broadcast and media formats.

Please initial here _____

Student Name: _____ Age: _____

Parent/Guardian's Name: _____

☐ I acknowledge that I have read and understand the terms of this contract.

Parent/Guardian's Signature: _____

Date: _____